

North Coast Schools' Insurance Group

**January 16, 2019 – 2:00 PM
Humboldt County Office of Education
Redwood Room (HERC)**

Board Agenda

Teleconference Location:

Del Norte County Office of Education
*301 West Washington Boulevard, Crescent City, CA 95531 * 707-464-6141*

1.0 CALL TO ORDER

2.0 APPROVAL OF MINUTES

Approve minutes of the meeting from December 14, 2018.

3.0 ITEMS/COMMENTS FROM THE PUBLIC

Members of the public may comment on non-agenda matters. No action may be taken on topics not listed on the agenda. Individuals will have an opportunity to speak on items on the agenda before Board discussion on that item. Individual speakers shall be allowed three minutes to address the Board on each agenda or non-agenda item. The Board shall limit the total time for public input on each item to twenty minutes.

4.0 CORRESPONDENCE

None.

5.0 REPORTS/DISCUSSION ITEMS

5.1 Director's Report – Stacy Lane

Ms. Lane will update the Board on recent activities of interest to the JPA.

5.2 Risk Management Report – Taylin Titus

Ms. Titus will update the Board on the status of various projects.

5.3 Claims Administrator's Report – Kyle McKibbin, Keenan & Associates

Mr. McKibbin will present the claims administrator's report.

5.4 Ad Hoc Committee Reports – Stacy Lane & Taylin Titus

Ms. Lane will update the Board on the Ad Hoc Committee(s).

6.0 ACTION ITEMS

6.1 Financial Audit – David Becker, James Marta & Company

Mr. Becker will review the 2017-2018 program year financial audit.

6.2 Treasurer’s Report – Jeff Napier

Mr. Napier will present the most current financial reports.

6.3 Budget Adjustments – Stacy Lane

Ms. Lane will ask the Board to approve adjustments to the 2018-2019 budgets.

6.4 AED Group Purchase RFP – Stacy Lane

Ms. Lane will ask the Board to take action to approve an RFP for an AED group purchase.

6.5 Policy & Administrative Regulation 4035 Updates: Late Reporting of Property/Liability/Auto Claims (Losses)

Ms. Lane will ask the Board to approve updates to Policy & Administrative Regulation 4035.

6.6 District Risk Management Update – Stacy Lane & Taylin Titus

Ms. Lane & Ms. Titus will update the Board as to the current status of any areas of concern with a member district.

7.0 AGENDA ITEMS/NEXT MEETING: March 20, 2019

- Treasurer’s Report
- Budget Adjustments
- RFP review

8.0 ADJOURNMENT

Americans With Disabilities Act

The North Coast Schools’ Insurance Group conforms to the protections and prohibitions contained in Section 202 of the Americans With Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof. A request for disability related modification or accommodation, in order to participate in a public meeting of the North Coast Schools’ Insurance Group shall be made to: Stacy Lane, Executive Director, North Coast Schools’ Insurance Group 901 Myrtle Avenue, Eureka, CA 95501.