



_____ School District requests the use of _____

School District's facility for the following event:

☐ This is a School District sponsored event.

Please note:

- Certificates of insurance are not required from other member districts. If you have any questions or need to verify the district is in the same JPA, please call (707) 445-7126 or email jpa@hcoe.org.
- Districts may charge other member districts for the use of their facilities.

Superintendent or Designee

**This form is to be used with the
completed Facility Request Form.**