

North Coast Schools Insurance Group
Board Meeting
December 10, 2025 – 10:00 AM

Humboldt County Office of Education
Redwood Room
901 Myrtle Avenue, Eureka, CA 95501
707-445-7126

Board Agenda

The Board reserves the right to change the order in which agenda items are discussed and/or acted upon at this meeting. Subject to further action by the Board, the agenda for this meeting is to be approved as presented. Items may be added to this agenda for discussion or action only as permitted by the Brown Act.

Teleconference Locations:

Del Norte County Office of Education
301 W. Washington Blvd, Crescent City, CA * 707-464-0202

Del Norte Community School
400 W Harding Ave., Crescent City, CA *707-464-0750

1.0 CALL TO ORDER

2.0 APPROVAL OF AGENDA

3.0 APPROVAL OF MINUTES
Approve Minutes of Meeting from October 1, 2025.

4.0 ITEMS/COMMENTS FROM THE PUBLIC
Members of the public may comment on non-agenda matters. No action may be taken on topics not listed on the agenda. Individuals will have an opportunity to speak on items on the agenda before Board discussion on that item. Individual speakers shall be allowed three minutes to address the Board on each agenda or non-agenda item. The Board shall limit the total time for public input on each item to twenty minutes.

5.0 CORRESPONDENCE

6.0 REPORTS/DISCUSSION ITEMS

6.1 Director's Report – Taylin Titus
Ms. Titus will update the Board on recent activities of interest to the JPA.

6.2 Claims Administrator Report – Shawnee Nishimura, Keenan & Associates
Ms. Nishimura will present the Claims Administrator Report.

6.3 Account Manager Report – Lauren Williamson, Keenan & Associates
Ms. Williamson will provide account updates on behalf of Keenan & Associates.

- 6.4 Risk Analyst Report – Red Aquino, Keenan & Associates**
Mr. Aquino will present the Risk Analyst Report.

7.0 ACTION ITEMS

- 7.1 2025-2026 Final Budget – Sam Mel-Chan, SETECH**
Ms. Mel-Chan will present the 2025-2026 final budget.
- 7.2 Financial Report – Sam Mel-Chan, SETECH**
Ms. Mel-Chan will present the most current financial reports.
- 7.3 Revision to Policy #4100 – Taylin Titus**
Ms. Titus will present revisions to Policy #4100.
- 7.4 Removal of Policy #4121 – Taylin Titus**
Ms. Titus will propose the removal of Policy #4121
- 7.5 Revision to Policy #4125 – Taylin Titus**
Ms. Titus will present revisions to Policy #4125.
- 7.6 District Risk Management Update – Taylin Titus**
Ms. Titus will update the Board on the current status of any areas of concern within NCSIG member districts.

8.0 CLOSED SESSION

- 8.1 Announcement of Closed Session Items**
Liability claims/potential litigation pursuant to Section 54956.9 (d):
- Claim #645923 – Jane Doe v. Del Norte County Office of Education
 - Claim #651528 – Jane Doe v. Del Norte County Office of Education
- 8.2 Adjourn to Closed Session**

9.0 RECONVENE TO OPEN SESSION

- 9.1 Report on Closed Session**

10.0 AGENDA ITEMS/NEXT MEETING: February 11, 2026

11.0 ADJOURNMENT

Americans with Disabilities Act

The North Coast Schools Insurance Group conforms to the protections and prohibitions contained in Section 202 of the Americans With Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof. A request for disability related modification or accommodation, in order to participate in a public meeting of the North Coast Schools Insurance Group, shall be made to: Taylin Titus, Executive Director, North Coast Schools Insurance Group, 901 Myrtle Avenue, Eureka, CA 95501.